

# ORACLES 2017 All Hands



# Contact Information



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Hotel Pestana São Tomé - +239 224 4500 - Avenida Marginal 12 de Julho, 851



# Welcome to São Tomé

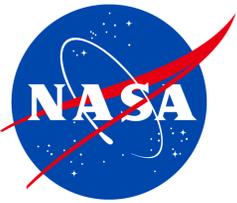


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## ◆ Welcome Information Email (on wall by door #3)

- Check-in with ESPO – room number, Whatsapp mobile number
- Hotel Conference Room
  - Combo lock: #, #, #, # Enter. Can be done with one hand. Push one button at a time, then push and release Enter button, then open door with handle.
  - Wifi password. Same as last year: [removed]. Same in hangar.
- Dining Locations, hours, discount, buffet – don't remove food
- Water – buy drinking water
- Laundry discount and Lavandaria
- Exercise Room hours
- Spa discount
- Sauna/Steam Room
- Getting more cash; will be boas



# Local Contacts



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## ◆ Hotel

- Jose “Joe-say” – Manager
- Lucia “Lu-cya” – Coordinator
- Wanderlay “Vanderlay” – Front Desk

## ◆ Shuttle Driver

- Jose “Joe-say” Almeida – speaks French

## ◆ Translators / Drivers

- Mario
- Lance
- Cirilo



# Welcome to São Tomé



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## ◆ São Tomé Google Map

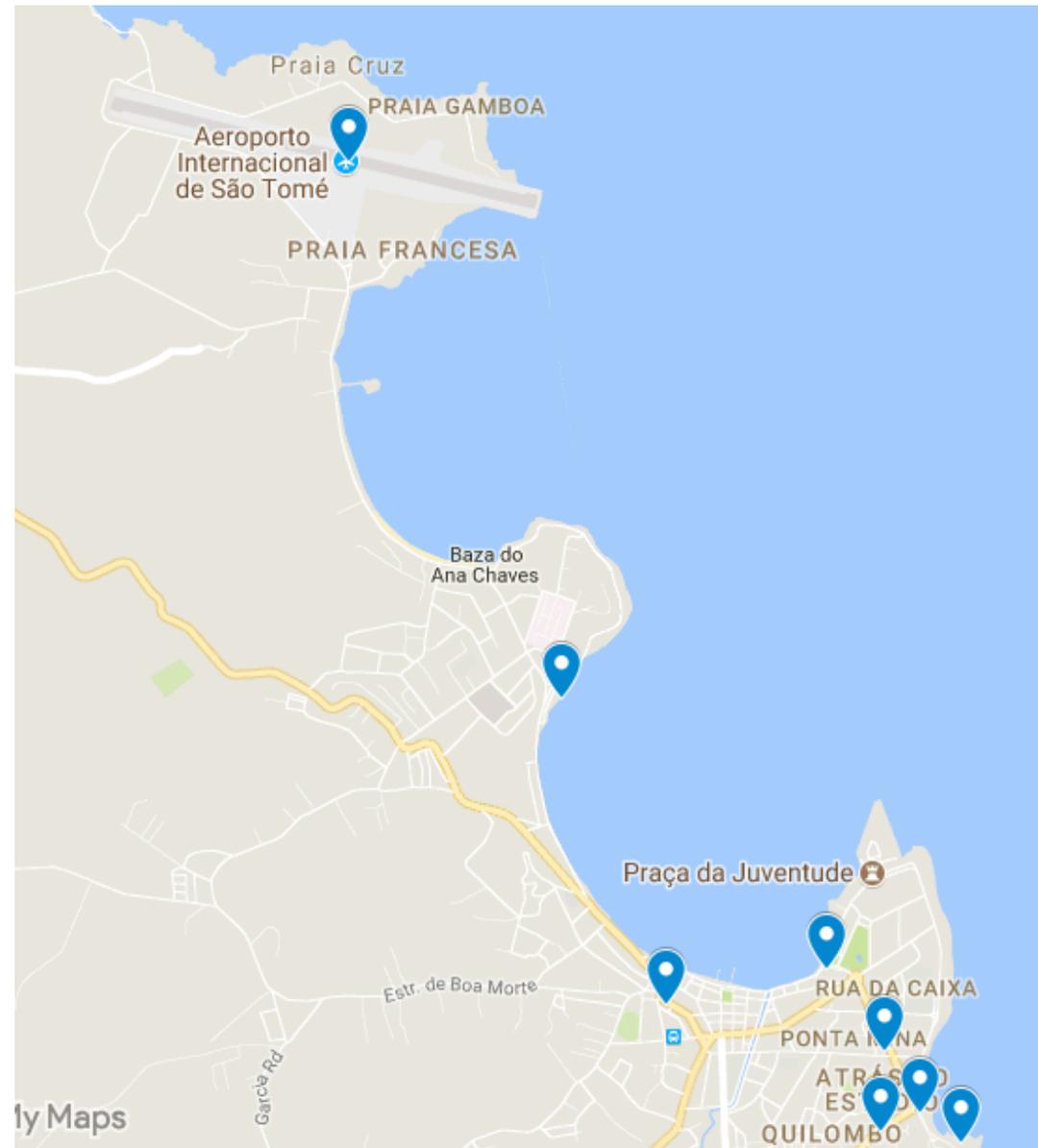
- <https://tinyurl.com/y76javwm>
- Editable Map – add pins

## ◆ Walkable:

- Chinese grocery store
- Laundromat
- Restaurants
- Clinic
- Super Ckdo grocery store

## ◆ Important:

- Don't walk on the road when possible
- Walk toward traffic so you can jump out of the way





# Hotel Conference Room



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## ◆ Security

- During working days, Enter and Exit through the 3rd door
  - Particularly if there is a meeting/conference call in progress
  - Leave door ajar when there are others in the room
- 24x7 access – combo lock (#### Enter)
  - 2<sup>nd</sup> & 3<sup>rd</sup> doors are close to light switches
- **Do not open sliding doors to outside**

## ◆ Tripping Hazard – Uneven carpet and taped cords

## ◆ If last to leave during the day

- Check all 3 doors to lobby are closed

## ◆ At end of day, last person please

- Close curtains
- Turn off coffee maker, speakers/sys, projectors and lights



# Conference Room Misc



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- ◆ Use Door #3 - Try not to walk through vendor area
- ◆ A/C – leave remote control at the front of the room. On/off by pointing remote at each vent.
- ◆ Coffee/tea – Bring your own mug
- ◆ Water
  - Plastic cups available – label your cup and reuse.
  - Don't fill your store bought water containers as we are filling dispenser bottle manually with store bought water.
- ◆ Restrooms
  - Unisex handicap restroom located off the Hotel entrance
  - Multi-stall men's & women's restrooms located before Restaurant entrance



# Airport Access



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- ◆ When you enter the airport, you must have your badge visible. Try to keep the picture facing out.
- ◆ You must wear a high-visibility vest
- ◆ If you lose the badge, we have to inform airport security.
  - Contact ESPO (Bernie/Susan)
- ◆ We have access to areas A and E. (will get vehicle passes for few)
  - Area A is a broad area within the airport fence (the black line below).
  - E is access to the buildings and the tower for scheduling and filing flight plans



- ◆ **Return the badge and vest to ESPO before you leave the country.**



# Hotel Charges



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- ◆ Hotel will provide all of us two invoices at the end of our stay.
  - One for room night charges (accommodations, taxes) for expenses
  - Another for incidentals for per diem (dining, bar, spa)
  - Otherwise to use your visa card, you have to go to the front desk to use their machine even when you are in restaurant, bar or spa
  
- ◆ SSAI Travelers
  - Write a detailed explanation for the nights charged and the conflicting factors that were beyond their control
  - A written explanation is required to support one-two night suitcase trips that require reimbursement for two hotels on the same night
  - ESPO will draft something



# Airport Safety Guidelines



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- ◆ There will be two viewings of the P-3 Safety Video (15 minutes) for everyone, except for those who have already seen it and signed the form.
  
- ◆ Important:
  - No open toed shoes are allowed in lab spaces, hangars or aircraft.
  - No shorts on P-3 flights
  - Keep work areas and food areas as neat and clean as possible.
  - Be aware of all safety signs particularly if there is hazardous activity being performed.
  - Smoking is allowed only in designated areas outside of the hangar. Smoking is not permitted near any aircraft or flammable sources.



# Foreign National Escort



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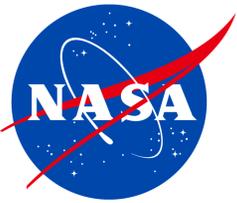
## ◆ Foreign National escorted on P-3

### ◆ Escorts:

- Bernie Luna
- Dan Chirica
- Sam LeBlanc
- Jens Redemann
- Jim Podolske
- Rich Ferrare

### ◆ Escorted:

- Yana Karol
- Hong Chen
- Jianhao Zhang
- Siddhant Gupta
- Steffen Freitag
- Bastiaan van Diedenhoven
- Gonzalo Ferrada
- Karla Longo
- Johannes Mohrmann



# COMMUNICATION



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- <https://espo.nasa.gov/ORACLES>
  - Calendar
  - Plan of the day and Plan Forward
    - Email, WhatsApp, Google Sheet
  - Anyone can upload photos
  - Flight & Science Reports
- Mailing Lists:
  - [oracles@espo.nasa.gov](mailto:oracles@espo.nasa.gov)
- WhatsApp (next slide)
- ESPO Phones
- Calling USA (wifi)
  - WhatsApp Voice Call, Jabber
  - Facetime Audio, Skype
- Limit applications that use data



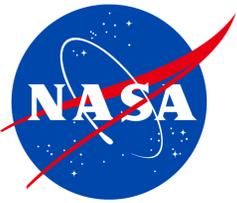
# WhatsApp – Wifi Communication



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- ◆ Wifi at Hotel and Airport
- ◆ WhatsApp Groups
  - We were going to create many team WhatsApp groups but instead each team can create their own WhatsApp groups
  - ORACLES 2017
    - Everyone added when you arrive to São Tomé
    - Recommended to not mute if you are on-island and to check when you are on wi-fi so you are contactable
    - You can stay on when you leave São Tomé but recommended to Mute and only Type a Message during Sao Tome working hours
  - ORACLES P3 Scientists
- ◆ CST SIM cards
  - 600,000 Dobras (24 Euros) for 6 GB data for a month and about 120 minutes of local calls.
  - Need an unlocked smart phone; get a local #
  - CST will deliver to hotel



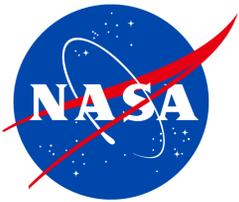
# MISCELLANEOUS



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- Keep your contact information/room # current with ESPO
- Clean up – bugs flourish in the tropics
- Speak up if you need medical supplies
- Be proactive – if consumables running short, speak up
- YOU are a NASA emissary
  - **Orientation Document** has Portuguese phrases



# Schedule



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## ◆ Flight Days

- Be sure to have lunch box order placed the day before by 1600
- T-3 Hotel Limited Breakfast made available for us
- T-3 Weather
- T-2:30 Shuttle 1
- T-2:00 Aircraft Access / Shuttle 2
- T-0:30 Doors Closed
- T+9 hours Land
- L+0:15 Debrief at Airport
- L+0:30 Shuttle 1
- L+1:30 Shuttle 2

## ◆ Non-Flight Days

- 0800 Weather/Forecast
- 0900 Flight Planning Discussion
- 1000 Flight Planning
- 1200 Flight Plans to Pilots
- 1500 Feedback on plans
- 1600 Science Meeting

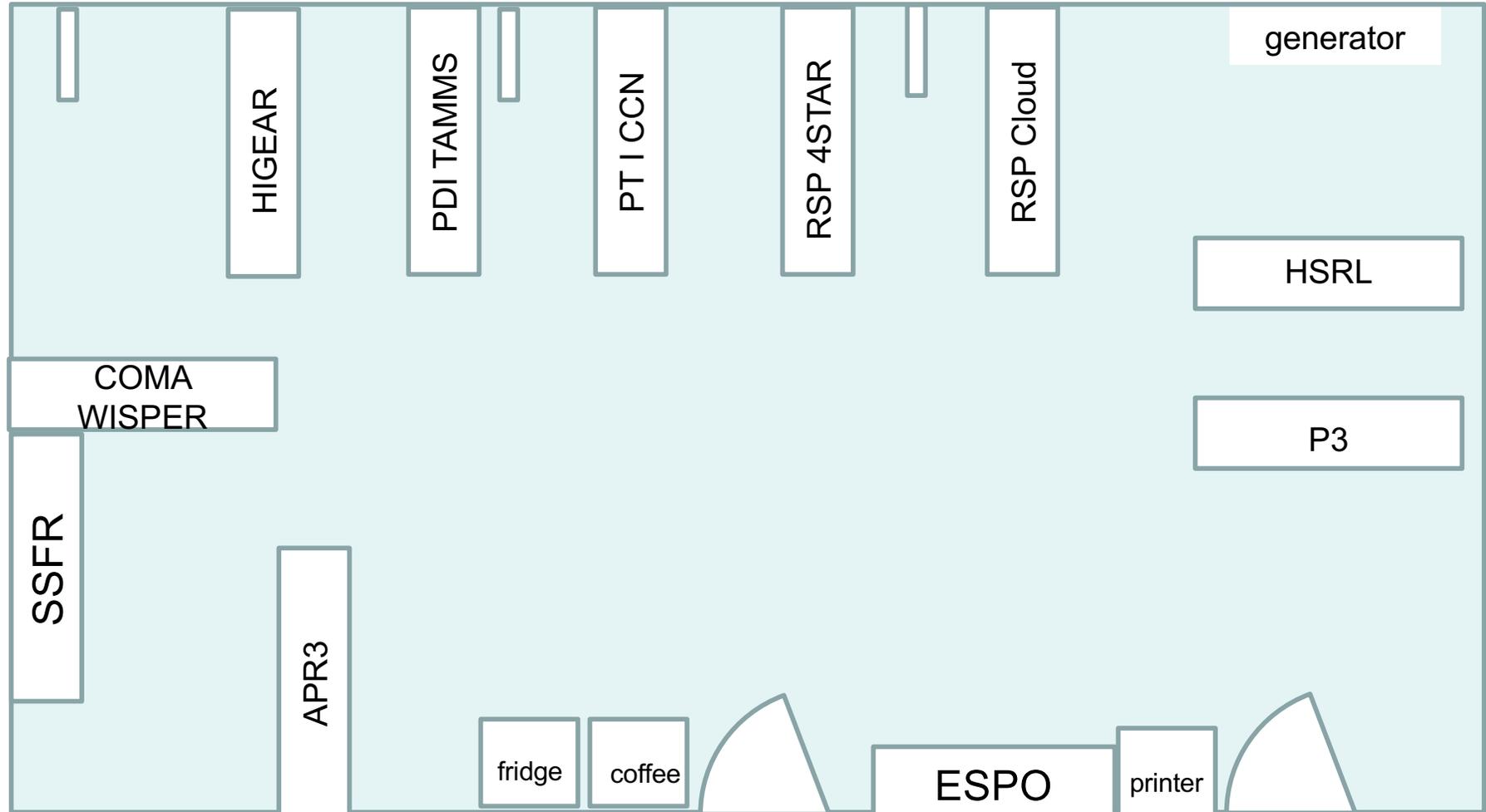
ESPO will schedule shuttle trips to grocery.  
Communicated to WhatsApp  
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# Hangar Layout

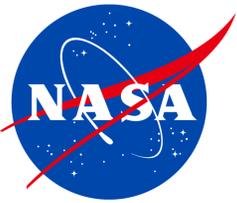


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Hazards: structural members, a/c units on the path to the hangar

Security: locked (ESPO has key); night watch via Airport Police



# Other



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- Wallops shipment due August 9 at port
  - Sommer ordered gases per email discussion; Yana carrying adapters
  - HSRL2 clean room; LN2 generator; gas cylinders
- If in Sao Tome next year, what equipment would stay here
  - Items that remained in Namibia?
- Air ship return: HSRL2 first (Sept 1); remainder (Sept 15)
- Susan preparing box lunch Google survey for flight days
- Share info with ESPO: medical, restaurants, vendors, etc.
- Excursion: local dinner
- 'extra' T shirts to be used for thank you's; then 'fire sale' \$7.50
- Personal rental vehicle and rec activities – buddy system; be careful