

AFRC FOREIGN NATIONAL ESCORT APPROVAL – NASA PIV HOLDERS ONLY

For science campaigns requiring Foreign Nationals (FN) to visit Armstrong Flight Research Center (AFRC) facilities or aircraft, it is the responsibility of the FN's affiliated organization to provide trained and credentialed FN escorts. In order to escort FNs at AFRC, escorts must meet following requirements:

- Must have an active NASA PIV badge
- Prior to arriving at AFRC:
 - Complete **NASA Foreign National Escort Training (Module ID: AAO-ICAM-FN)** training in SATERN. At the end of the training, select the AFRC-specific slides.
 - Complete **AFRC Visitor and Safety Briefing** course on SATERN (15 minute video). Upon completion, go to your Learning History to obtain Certificate of Completion – email to AFRC Mission manager (charles.e.irving@nasa.gov).
 - Submit a NAMS request to be approved as a Foreign National Escort. This will allow AFRC Mission Manager and Security folks to confirm your eligibility.
 - Notify AFRC Mission Manager (charles.e.irving@nasa.gov) of your arrival date at AFRC, required to schedule your local AFRC FN Escort training.
- **NASA Badged Visitors**

NASA badged visitors will be able to use their USER Name and Password in order to get into SATERN. Should you have any difficulties, call the NASA Information Center @ (866) 419-6297 or (877) 677-2123.

- Upon arrival at AFRC:
 - Complete B703 and aircraft specific Security/Safety Orientation required for all visitors to B703.
 - For escorting **Foreign Nationals from Designated Countries**:
 - Obtain a Counter Intelligence visit-specific brief. (Reminder: FNs from designated countries require 1:1 escort to visitor ratio at all times)
 - Upon completion of campaign, participate in debriefing with Counter Intelligence

Personnel who complete the above requirements will be issued an AFRC Foreign National Escort badge which will expire at completion of the science campaign.

Basic FN Escort Responsibilities:

- Protect controlled information. No unauthorized entry to physical or logical (IT) assets.
- Meet visitor at AFRC Visitor Control Center (VCC) prior to entering perimeter.
- **Maintain continuous physical supervision at all times**
- Wear AFRC-provided FN Escort badge. Ensure FNs wear their visitor badge at all times
- **Don't take on more visitors than you can manage**
- Escort FN to AFRC FCC to drop off badge at end of visit

