

Foreign National (FN) Escort Training (NOAA and other non-NASA)

- Must have active **CAC/PIV Badge** from NOAA or other federal organization
- Must have ACTIVE identity in NASA Identity and Access Management (IdMAX)
 - If not, or are unsure, contact cecilia.a.odenthal@nasa.gov (661) 276-7478
- Prior to arrival at AFRC: Complete required on-line Foreign National Escort training available on NASA Training System (aka SATERN)
 - To create a NASA SATERN account:
 1. Go to <https://Launchpad.nasa.gov>
 2. Click on “First Time User?” in upper right-hand corner
 3. Create a profile. At this juncture you will need to create a USERNAME and PASSWORD. **There is a 24-hour turnaround before you can enter SATERN**
 4. Should you run into any problems, call the **NASA Information Center @ (866) 419-6297 or (877) 677-2123.**
 5. Once you obtain USERNAME and PASSWORD, go to <https://satern.nasa.gov> and log in.
 6. You will need to take two classes. For each, Go to “Find Learning” and exactly enter the **BOLDED** portion of the classes listed below.
- NASA Foreign National Escort Training - Course – **AAO-ICAM-FN**
- **AFRC Visitor and Safety Briefing**

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7. Be sure that you continue training through to the very last page. This will allow SATERN to create a Certificate of Completion.
 8. e-mail a copy of the Certificates for both classes to Charles.E.Irving@nasa.gov . In email, provide your planned arrival date at AFRC
- Upon arrival at AFRC:
 1. Pick up your AFRC Badge at B703 Visitor Control Center (VCC)
 2. Complete B703 and aircraft specific Security/Safety Orientation
 3. Once badged, contact Cecilia A. Odenthal (661) 276-7478 who will submit a request for your AFRC Foreign National Escort Badge. Once completed, you will need to return to the VCC to pick up your Foreign National Escort Badge.
 4. If escorting **Foreign Nationals from Designated Countries**, Obtain a Counter Intelligence visit-specific brief.