ESPO Team Tag Up Agenda – 7/24/18

Attendees:

ARC**:** QA, **BB, DC, EC, KD, DJ,** LJ, **EJ, BL, SM, SN, AP,** VS**, AT, MV,** BW,JZ

TDY: QA, BW (EXPORTS), LJ (O3)

AL: JZ, VS

1. Intro (MV)
   * WEBEX: Password: 1230
   * Division update
     1. Acting SGE Branch Chief Joseph Coughlan (4 month detail)
     2. Bridenstine visit 8/30
     3. Communication specialist
     4. Unauthorized devices
2. Computers/IT (BB, DC, KD, AP)
3. Logistics (BW)
4. Manpower planning (MV)
   * Travel fast track schedule for 2018 (includes travel dates)
5. Share info:
   * Training:
     1. Forklift
   * Procedures:
     1. Cash advance (JZ)
     2. CS travel orders for Calendar 2018
     3. PR deadlines (Purchases (8/15), task orders (7/23), incremental funding 9/18)
   * Tools:
     1. Poster printer (room 184) 36”
     2. TASS
   * Team:
     1. Picnic
     2. Katja coming out July 31
     3. Sept 4 (pizza)
     4. Sue T.
6. Mission Updates
   * ATom (DJ/EC)
   * ORACLES (BL/DC)
   * EXPORTS (QA/VS)
   * OIB (JZ)

2019

* + CAMP2Ex (JZ/TBD)
  + FireEx-AQ (DJ/BL&QA): DC-8/B-200. NOAA P-3 in Boise

Site Visit (Aug) STM Oct 24-26, Website

1. Other Projects
   * Natural Hazard Science Response/Volcano (BL)
   * Peru DC-8 Parts (JZ)
   * National Conference of State Legislators (LJ)
   * KORUS Science meeting (JZ)
   * EPIC (VS, JZ)
   * PM Guide (EC)
   * SOFRS (VS)
2. Next meetings:  **7/31, 8/14, 8/28, 9/4, 9/11, 10/16, 10/30**
3. Demos:
   * July 24? – Comp Time Review (BL)
   * July 31 – Zuni training (MV/KD)
   * Aug 14– Food/swag regs (EC/LJ)
   * Aug 14 - PM Guide (EC)
   * TBD – Fast Track review (JZ)